

# REVOKE FERPA CONSENT TO RELEASE STUDENT INFORMATION FORM

The Family Education Rights and Privacy Act of 1974 (FERPA) states that a student must authorize in writing the release of his/her educational records. Students may revoke the consent to release education records to previously authorized requestors in writing. Please complete this form to revoke consent to release education records in person at the Student Services Center.

Please do not release the education records for:

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Student's name- print

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Student ID Number

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Previously authorized requestor(s) to revoke

Student Declaration:

I understand that this form revokes the consent to release education records to previously authorized requestors listed above.

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Student signature

Date

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Notary Signature

Form must be notarized if not delivered in person by student

Send form to appropriate office.

Virginia Commonwealth University

Office of Financial Aid • P.O. Box 843026 • Richmond, VA 23284 Office of Records and Registration • P.O. Box 842520 • Richmond, VA 23284 Student Accounting Department • P.O. Box 843036 • Richmond, VA 23284